

Camp Albrecht Acres

Programmer Job Description

JOB SUMMARY:

With the aid of the Camp Executive Director, Summer Camp Director and the Director of Programming, the programmer is responsible for creating, implementing, and observing activities for campers. Counselors are also required to supervise and participate in all camp functions.

GENERAL QUALIFICATIONS:

1. Good physical and emotional health.
2. Enjoyment of outdoor living
3. Be able to work with all ages and abilities.
4. Ability to work as a member of a team.
5. Strong morals, values and personal convictions to help others.
6. Must attend staff orientation.
7. Must be at least 18 years old
8. Experience with people oriented occupations is helpful.

Responsible to: Executive Director, Summer Camp Director, and Programming Director.

GENERAL RESPONSIBILITIES:

1. Make camper safety a prime concern in all activities. Be aware of all safety rules and emergency procedures.
2. To cooperate effectively with total staff to enable campers to have an enjoyable and worthwhile experience at camp.
3. To plan activities for the campers that best meets the needs and interests of your group.
4. To supervise and participate in all experiences with camper group, encouraging them to participate and assisting them in any way necessary.
5. Abide by all policies as stated in staff manual or as determined by Executive Director.

SPECIFIC RESPONSIBILITIES:

1. Full participation in orientation program.
2. Create lessons plans for each of your activities and turn them into Head Programmer by due date each week.
3. Work together with other programmers to create sysincd activities that adhere to the theme for the week.
4. Maintain cleanliness and organization of programming areas.
5. Contact community organizations to include them in camp engagement.
6. Determine camper's expectations in regards to program activities.
7. Be present at weekly staff meetings and participate in staff discussions
8. Supervise and assist campers in activity being facilitated.
9. Make sure counselors are getting involved in activities
10. Perform other duties as assigned.