



## CAMP ALBRECHT ACRES

### Programmer Job Description

**The general duties of a Programmer at Camp Albrecht Acres include, but are not limited to, the following:**

- Serve the campers as a positive role model.
- Be enthusiastic about the area and the activities you are leading.
- Work collaboratively with the Senior Camp Director to define and create programs and activities, identify sources for materials, and create a weekly schedule of activities.
- Be prepared at the beginning of each day for the first activity of the day. Have backup plans prepared in case of weather or other unexpected circumstances.
- Clearly communicate expectations of counselors to them so they can assist, as needed.
- Creatively direct campers in how to use the program area, advise campers of rules, and lead engaging programs accordingly.
- Clean, organize, and restock program areas after each use. Communicate needs to the Senior Camp Director as soon as possible.
- Recognize when/how a program could be improved and take necessary steps to do so.
- Be prepared with program adaptations for campers' individual needs, be flexible in finding solutions to needs as you go.
- Work to make all campers feel comfortable, safe and included.
- Support the camper's counselor as they recognize, redirect and respond to camper behavior according to CAA policies and the camper's personal behavior plan.
- Carry out established roles in enforcing camp safety regulations and abide by CAA policies and procedures at all times.
- Provide input to counselors and camp staff on evaluations or other required documentation.
- Other duties as assigned.
- Must be a minimum 18 years of age or older as of May 31, 2025 to be a programmer.