



## **CAMP ALBRECHT ACRES**

### **Counselor Job Description**

**The general duties of a Counselor at Camp Albrecht Acres include, but are not limited to, the following:**

- Serve the campers as a positive role model.
- Actively supervise campers as assigned (typically 3 campers to 1 counselor) at all times of the camper session except during counselors-dedicated break times. Camper sessions generally run from Sunday morning through Friday morning.
- Work to make all campers feel comfortable, safe and included.
- Recognize, redirect, and respond to camper behavior according to CAA policies and camper's personal behavior plan.
- Be responsible for the health, safety and welfare of each camper assigned to them AND all other campers they are in contact with. This includes, but is not limited to, eating and drinking, daily showers and toileting, teeth brushing, active supervision during rest/down time, application of sunscreen and lip balm, dressing in appropriate attire for the activity they will be attending, actively participating in activities with their campers, etc.
- Actively create opportunities for each individual camper to experience success during their camp session.
- Communicate any issues, concerns or areas of need to the Senior Camp Director in a timely manner, and collaborate to ensure the needs of campers, counselors and Camp are being met.
- Carry out established roles in enforcing camp safety regulations and abide by CAA policies and procedures at all times.
- Know where assigned campers are at all times, never leave campers unsupervised.
- Provide assistance to other counselors to help ensure all campers are safe and attended to at all times.
- Assist with meal service when needed, keep program and housing areas clean, and welcome guests to camp.
- Keep up-to-date documentation and evaluations (training and templates provided).
- Other duties as assigned.
- Must be a minimum 18 years of age or older as of May 31, 2025 to be a Counselor.
- Counselors must be available all weeks of summer camp, including overnights, unless previous arrangements have been made with Camp Albrecht Acres.